



JOB POSTING

Camp Assistant Director

Port Nelson United Church, 3132 South Drive, Burlington ON (www.portnelsonunitedchurch.com) has a position open for a **Summer GLEE Camp Assistant Director**. Entering its ninth season, the **mission** of Port Nelson's GLEE Camps is, *"To provide an affordable, quality summer day camp experience in a Christian setting."*

The **goals** of GLEE Camp are as follows:

- To foster and grow existing relationships with children and their families
- To reach out into the surrounding community and share our strengths
- To build relationships with families in the wider community
- To provide a leadership opportunity for youth and young adults

The role of the Camp Assistant Director is to assist in all areas of the administration of the camp, and assist the Camp Director and Program Director in program planning and delivery as directed and required. Camp runs Monday through Friday, 9am to 3pm for three weeks of the summer, with an average of 80 children in senior kindergarten to grade 7 attending each camp. For additional information, including a complete Position Description, please visit: www.portnelsonunitedchurch.com.

Position Title: Camp Assistant Director

Contract Dates: Wednesday, July 10th, 2019 to Tuesday, August 20th, 2019 inclusive

Rate of Pay: \$16.00 per hour (35 hours per week)

Minimum Requirements:

- Enrolled in secondary or post-secondary education
- Previous camp experience (leadership experience would be an asset)
- Demonstrated knowledge of healthy child development and experience working with children
- Valid driver's license an asset
- Successful candidate will be required to provide a current police records check (vulnerable sector) and complete standard first aid and CPR training (cost will be covered by employer)

Reports to: Camp Director
Minister, Port Nelson United Church (or designate)

Responsible to: Port Nelson United Church Ministry & Personnel Committee

Applications: Please submit an application package including cover letter, resume and listing three references to: michaelbrooks@portnelsonunitedchurch.com, or in-person at Port Nelson United Church, 3132 South Drive, Burlington, Ontario, between 9am and 5pm Mondays to Thursdays (9am to noon Fridays).

Applications will be received until 5pm on Sunday, February 24th, 2019.